



2309 Rio Grande, Austin TX 78705  
512-542-0050 or maintenance@uthomesearch.com

## MOVE-OUT CHECKLIST

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The following items must be done before vacating the premises in order to receive full deposit refund. We have entered a cost breakdown beside each item so you know how much COULD be deducted from your security deposit if you do not have the unit in the same condition as when you moved into it.

THESE ARE APPROXIMATE MINIMUM CHARGES.

### **KITCHEN:**

- Oven (Cleaned/ no black spots & broiler pans spotless)  
\_\_\_\_\_ \$45.00
- Stove top drip pans cleaned  
\_\_\_\_\_ \$5 ea
- Vent hood filter cleaned  
\_\_\_\_\_ \$15.00
- Refrigerator cleaned inside & out  
\_\_\_\_\_ \$25.00
- Counters and cabinets cleaned inside & out  
\_\_\_\_\_ \$20.00
- Sink scrubbed clean  
\_\_\_\_\_ \$5.00
- Dishwasher cleaned inside and outside-door shiny  
\_\_\_\_\_ \$10.00
- Floors-Swept & mopped clean/including floor boards  
\_\_\_\_\_ \$10.00

### **BATHROOMS:** (Prices are per bathroom fixture)

- Bathtub, tile, and commode (including base) cleaned  
\_\_\_\_\_ \$25.00
- Tile walls/ tub surround cleaned  
\_\_\_\_\_ \$10.00
- Cabinets and drawers cleaned inside and out  
\_\_\_\_\_ \$20.00
- Sinks, mirrors, and counter tops clean and shiny  
\_\_\_\_\_ \$5.00
- Towel rack, soap holders, and toilet paper holders clean  
\_\_\_\_\_ \$10.00
- Floors swept and mopped clean/ including floor boards  
\_\_\_\_\_ \$10.00

### **FLOORS:**

- All carpet areas must be vacuumed (including floor boards)  
\_\_\_\_\_ \$35.00
- All tile floors must be swept and mopped  
\_\_\_\_\_ \$15.00

**FLOORS: (Cont.)**

- If steam clean is necessary, rates are:  
Stairs  
\_\_\_\_\_ \$20.00  
Efficiency/ 1 Bedroom  
\_\_\_\_\_ \$100.00  
2 Bedroom  
\_\_\_\_\_ \$150.00  
3 Bedroom  
\_\_\_\_\_ \$200.00  
Pet treatment (if needed) – minimum  
\_\_\_\_\_ \$200.00

**STOREROOM, CARPORT, DRIVEWAY, GARAGE AREAS:**

- Storeroom must be swept out  
\_\_\_\_\_ \$20.00
- Carport or driveway area must be swept  
\_\_\_\_\_ \$20.00
- Grease and oil spots in carport or driveway must be removed  
\_\_\_\_\_ \$100.00
- Garage must be swept clean  
\_\_\_\_\_ \$25.00
- Any selves or windows in garage must be cleaned  
\_\_\_\_\_ \$20.00
- If garbage has to be hauled off from garage or carport  
\_\_\_\_\_ \$125.00

**LAWN AND YARD AREAS: (IF APPLICABLE)**

- Lawn must be mowed upon vacating unit- minimum  
\_\_\_\_\_ \$85.00
- All trash & debris must be picked up from yard  
\_\_\_\_\_ \$150.00
- Edging & trimming as needed – minimum  
\_\_\_\_\_ \$ 75.00
- Fence and gates damaged or missing-minimum  
\_\_\_\_\_ \$200.00

**WINDOWS/SCREENS AND MINI-BLINDS OR DRAPES:**

- Each window & sill should be cleaned including patio door glass  
\_\_\_\_\_ \$10 ea
- Broken or cracked windows must be replaced  
\_\_\_\_\_ \$100ea
- Patio Glass replaced  
\_\_\_\_\_ \$300ea
- Missing or damaged window screens/door screens  
\_\_\_\_\_ \$50ea
- Missing or damaged mini-blinds/ drapes minimum  
\_\_\_\_\_ \$40ea
- Missing or damaged patio mini-blinds/drapes-minimum  
\_\_\_\_\_ \$125ea
- Cleaning fee for each pair of drapes  
\_\_\_\_\_ \$45ea
- Cleaning fee for each mini-blind  
\_\_\_\_\_ \$10ea

**PAINTING & GENERAL CHARGES:**

- Painting is charged to the Resident when walls or ceilings have been stained, marked, or damaged beyond normal wear and tear. The minimum charges are as follows:  
Efficiency/ 1 Bedroom  
\_\_\_\_\_ \$250.00  
2 Bedroom  
\_\_\_\_\_ \$350.00  
3 Bedroom  
\_\_\_\_\_ \$500.00  
4 Bedroom or larger  
\_\_\_\_\_ \$800.00
- Extermination  
\_\_\_\_\_ \$ 85.00
- Locksmith fee for unreturned keys-min for each lock  
\_\_\_\_\_ \$50.00
- Door replacement-minimum for each door  
\_\_\_\_\_ \$150.00
- Smoke alarm replacement  
\_\_\_\_\_ \$25.00
- Smoke alarm battery replacement  
\_\_\_\_\_ \$10.00
- Fire extinguisher replacement  
\_\_\_\_\_ \$35.00
- Light bulb replacement  
\_\_\_\_\_ \$ 3.00
- Appliance light bulb replacement  
\_\_\_\_\_ \$5.00
- Ice tray replacement (if provided with refrigerator)  
\_\_\_\_\_ \$3.00
- Ceiling fan replacement –minimum  
\_\_\_\_\_ \$75.00
- Light fixture replacement – minimum  
\_\_\_\_\_ \$50.00
- Trash removal fee (from interior of unit)  
\_\_\_\_\_ \$ 100.00
- Maid service –minimum  
\_\_\_\_\_ \$ 95.00

**ALL OTHER ITEMS NEEDING REPAIR OR REPLACEMENT WILL BE ITEMIZED & CHARGED TO THE RESIDENT.**

In accordance with your lease contract, we require that your lease term be fulfilled and that a **thirty (30) day notice** on or before the expiration of your lease. You must be completely moved out on the specified move-out date and return your keys, or you will be liable to pay another full month of rent or a minimum \$500 hold over fee. Your security deposit deposition will be returned within thirty days provided that a **forwarding address** is given. Adherence to the above guidelines will avoid problems and make your move-out as smooth as possible. Thank you.

**\*\*\*\*\*I HAVE READ AND UNDERSTAND MY MOVE-OUT OBLIGATIONS\*\*\*\*\***

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**Resident's Signature**

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**Resident's Signature**

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**Resident's Signature**

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**Resident's Signature**

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**Resident's Signature**

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**Resident's Signature**

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**Landlord/ Owner's Representative**